

Bylaws of Region One

Association of Texas Professional Educators

April 30, 2022

Article I: Name and Purpose

Section 1: Name

This organization shall be known as Region 1 of the Association of Texas Professional Educators (ATPE) (hereinafter referred to as “the Region”).

Section 2: Purpose

The Region is organized to promote the purposes and guiding principles of ATPE as defined in the state bylaws. These purposes include: to further education as a service and as a profession through the support of public control of public schools in the Region; to promote activities, services and training for educators; and to develop and maintain high standards of professional ethics among all ATPE members. In additions, the Region will: encourage members to be politically active and in their communities on behalf of public schools; organize and enroll new ATPE units with the Region; promote the policies of ATPE; encourage educational activities consistent with the purposes of ATPE; and sustain, among retired educators, interest in the education profession.

(Amended 04/06/2019)

Article II: Membership

Section 1: Boundaries

In accordance with Article VIII, Section 1 of the ATPE state bylaws, the boundaries of the Region shall coincide with the boundaries established by the Texas Education Agency (TEA) for Education Service Region 1 in its Texas School Directory dated October 1979.

Section 2: Membership

ATPE members within the boundaries of a region are members of that respective organization. As such, persons who have paid the prescribed ATPE state membership dues for the current membership year, who educate, reside or have retired within the boundaries of the Region, and who have not otherwise had their state membership suspended, will be members of the Region.

Section 3: Membership Year

The membership year shall run concurrently with the state ATPE membership year as established in the state association bylaws, Article III, Section 3. Currently, the membership year of the Association is August 1 through July 31 of the following year.

Section 4: Charter Procedures

The Region shall submit a copy of its duly adopted bylaws and its officers list, upon amendment, to the ATPE state office.

Section 5: Classes of Members

The Region shall have the classes of members as outlined in the ATPE State Bylaws, Article III, Section 4.

Section 6: Voting Rights

All professional, associate, student teacher, college student and retired members of the Region shall be entitled to vote when a matter is submitted for a vote. The only voting rights accorded to the membership of the Region shall be to participate in a region assembly and in the election of a region director and region officers, and to participate in referendums. No proxy voting shall be recognized.

Section 7: Dissolution

Upon termination or dissolution of the Region unit, whether mandated by action of the Board of Directors or through voluntary action taken by the region unit, any assets of the region unit (including monies, physical assets, and records) lawfully available for dissolution shall become property of the state association and shall promptly be returned to the state office.

(Amended 04/06/2019)

Article III: Region Officers

Section 1: Officers

The officers of the Region shall be a President, a Vice-President, a Secretary, a Treasurer, an Immediate Past President, and a Director. No two offices may be held simultaneously by the same person.

Section 2: Terms of Office

All officer terms of the Region shall run concurrently with the state ATPE officers terms as established in the state Association bylaws, Article IV, Section 6. Currently, state officer terms run August 1 through July 31 of the following year.

The Director shall serve a term of office as defined by the ATPE state bylaws, Article VII, Section 6.

No officer may hold the same office for more than 2 consecutive full terms except any person who assumes an office for the remainder of an existing term.

Section 3: Eligible for Office

All region officers shall be members of the Region. A candidate for ATPE region office must be an active Professional, Administrator, Associate, or Retired member of the association and must have currently served within the past five (5) years as a campus rep., local unit officer, or local and/or region committee member.

Section 4: Election

The Region Executive Committee shall appoint a Nomination/Election Committee to receive nominations for all offices except Immediate Past President, and including that of Region Director. The President shall automatically succeed to the office of Immediate Past President.

Only nominations received at least thirty (30) days prior to the annual Spring meeting of the Region House of Delegates at which the election shall be held, shall be included by the Nomination/Election Committee on the ballot of nominated candidates. Additionally, nominations may be submitted from the floor of the Region House of Delegates. A list of the nominated candidates shall be given to the Local Unit Presidents of the Region at least ten (10) days prior to the regular annual Spring meeting of the Region House of Delegates.

The Officers of the Region shall be elected by a majority vote of the delegates present and voting during the regular annual Spring meeting of the Region House of Delegates. Each officer shall hold office until his/her successor has been duly elected and qualified.

(Amended April 30, 2022)

Section 5: Removal

Any officer may be removed for cause by an affirmative vote of two-thirds (2/3) of the Region House of Delegates, provided a notification indicating that there will be a vote on whether or not to remove an officer has been given to all members at least thirty (30) days in advance.

Section 6: Vacancies

Any officer may resign by submitting a letter of resignation to the Region Executive Committee.

A vacancy in the office of the President shall be filled by succession of the Vice President to the office of President for the remainder of the term. A vacancy in any other office, except that of Region Director, may be filled for the unexpired portion of the term by an appointee of the Region Executive Committee.

A vacancy in the office of Region Director will be filled in accordance with the terms outlined in the ATPE State Bylaws, Article V, Section 7.

Section 7: Duties

The officers of the Region shall have and shall exercise, in addition to the duties listed herein, the duties as outlined in the ATPE State Bylaws, Article VIII, Section 5.

The President. The President shall preside at all meetings of the membership-at-large and shall serve as chairman of the Executive Committee. He shall appoint all committee members and shall name the Chairman of committees unless otherwise directed by the

region members. He is responsible for the Region 1 web page and the updates of the web page. He shall direct the planning of all programs, assist in the coordination of the activities between the Region and the local organizations, and perform all duties incident of the office of President and all other duties given to him by the bylaws of the Region.

The Vice-President. In the absence of the President, or in the event the President is unable to act or refuse to do so, the Vice-President shall perform the duties of the President. When so acting, he shall have the powers of and shall be subject to all the restrictions placed upon the President. The Vice-President shall perform such other duties as may be assigned to him by the President or the regional organization. He shall also be a member of the Executive Committee and chair the bylaws committee.

The Secretary shall record minutes of all meetings. He shall retain the current records of the Region and shall transact such correspondence, as the President shall direct. He will assist the President with the upkeep of the web page and perform all duties incident to the office of Secretary and such other duties as may be assigned to him by the President.

The Treasurer shall keep a current accounting of Region funds and shall represent a written report at the monthly and annual meetings. He shall serve on the Executive Committee and chair the Finance / Audit Committee. He Shall perform all duties incident to the office of Secretary and such other duties as may be assigned to him by the President. He shall keep the officers duly apprised of the financial condition of the regional organization.

The Immediate Past President shall serve on the Executive Committee and shall perform duties assigned by the President.

The Director shall perform the duties as outlined in the state bylaws Article V, Section 3 and 10. In addition, he shall be responsible for the coordination of the activities between ATPE and his region and aid in the formation of local units.

Section 8: Voting Rights

The President, Vice-President, Secretary, Treasurer, Director and Immediate Past President shall be voting delegates to the ATPE House of Delegates during their respective terms of office.

(Amended April 30, 2022)

Section 9: Composition of the Board

No local shall have a majority on the regional board.

(Amended April 30, 2022)

Article IV: Executive Committee

Section 1: General Power

Subject to these bylaws and the overall policy directives of the Region House of Delegates, the affairs of the Region shall be managed by the Region Executive Committee.

Section 2: Composition

The President, Vice-President, Secretary, Treasurer, Immediate Past President, and Director shall collectively constitute the voting members of the Region Executive Committee, and shall have duties as herein/after described. The Executive Committee may not amend, alter, or repeal thy bylaws. Only the Region Assembly shall have that authority.

Section 3: Duties

The officers of the Region shall have and shall exercise the authority of the Region in the management of the Region. In addition, the Region Executive Committee shall have the following authority:

- a) Determine annually the number of members of, and appoint such members to, all standing committees. From the committee members so appointed. The President shall have the authority to designate the chairperson.
- b) Appoint such special committees as considered necessary and desirable.
- c) Require each Region Officer, including the Region Director, and all such committees, to submit periodic and annual reports to the Region Executive Committee. Such reports shall be subject to such action, as the Region Executive Committee may deem appropriate. Annual reports from standing committees shall be forwarded by the Region Executive Committee to the Region House of Delegates, and the Region Executive Committee shall have authority to present all others as appropriate.
- d) Receive and review an annual report of financial matters of the Region from the Treasurer, and shall print and distribute to each member of the Region House of Delegates at its annual meeting.
- e) Have final authority in setting the annual budget of the Region.
- f) Set the time and place of the annual, as well as any special meetings of the Region House of Delegates and to provide the minutes of such meetings.
- g) Set Region policy that is consistent with policies established by the Region House of Delegates and ATPE State Association.

Section 4: Presiding Officer

The Region President shall preside at all meetings of the Region Executive Committee.

Section 5: Meetings

The Region Executive Committee shall meet at least four times a year at a place and time designated by the Executive Committee.

Section 6: Notice

Notice of any meetings of the Region Executive Committee shall be given at least ten (10) days prior to the meeting dated by direct contact, by electronic communication, or by U.S. Mail to each Region Executive Committee member, including Region Director, at his or her address as shown on the records of the State Association. If mailed, such

notice shall be deemed to be delivered when deposited in the United States mail as addressed with postage thereon prepaid. If sent electronically, such notice shall be deemed to be delivered when the electronic communication is sent.

In case of an emergency meeting, at least five (5) days verbal notice shall be given. Any Region Executive Committee member may waive notice of any meeting. The attendance of a Region Executive Committee member at any meeting shall constitute a waiver of notice to such meeting, except where a Region Executive Committee member attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened. Neither the business to be transacted nor the purpose of any meeting of the Region Executive Committee need be specified in the notice, or waiver of notice, of such meeting unless specifically required by law or by these bylaws.

Section 7: Quorum

A majority of the members of the Executive Committee shall constitute a quorum for the transaction of business. The act of a majority of the committee members present at a meeting at which a quorum is present shall be the act of the Region Executive Committee, unless the act of a greater number is required by law or these bylaws.

Section 8: Attendance

A member of the Region Executive Committee who misses two (2) consecutive meetings without just cause, as determined by the Region Executive Committee, will be contacted by the President concerning the member's absence. Absence of the member at the following meeting may result, after an appropriate hearing, in an immediate vacancy.

(Amended April 30, 2022)

Article V: Region House of Delegates

Section 1: Duties and Responsibilities

The Region House of Delegates shall be the supreme policy making, governing body of the Region, giving overall direction and mandating policy of the operations of the Region. In the event of conflict between action or policy of the Region House of Delegates and the Region Executive Committee, that of the Region House of Delegates shall prevail.

The Region House of Delegates shall

- a) approve all changes in the bylaws of the Region;
- b) elect all officers of the Region unless an electronic election of region offices is conducted; and
- c) establish appropriate policies for the operations of the Region.

Section 2: Selection and Certification of Delegates

Each local unit shall select its delegates and alternates. The local unit President shall certify to the Region Secretary at least five (5) days prior to the annual meeting of the

House of Delegates, the names of the delegates and alternates with membership classification. The Region Secretary shall be responsible for certifying the names of the delegates in attendance at the Region One House of Delegates.

Section 3: Delegates

At the annual Region One House of Delegates meeting, local units shall be allocated delegates based upon the ATPE House of Delegates formula: one voting delegate for each twenty-five (25) Professional Members or major fraction thereof, one voting delegate for each twenty-five (25) Associate Members or major fraction thereof; one delegate for each twenty-five (25) Retired Members or major fraction thereof, and one delegate for each twenty-five (25) Student Teacher/College Student Members or major fraction thereof. Notwithstanding the above, each local unit shall be allowed to elect a minimum of one voting delegate from each member classification as listed above. Each local unit must register at least one delegate at the Region House of Delegates.

Section 4: Meetings

The Region shall meet annually at the Region House of Delegates, which shall be held at a time determined by the Region Executive Committee. All members of the Region shall be entitled to attend meetings of the Region House of Delegates. Special meetings of the Region House of Delegates may be called by petition of one-third (1/3) of the persons eligible to participate in referendum or by majority vote of the Region Executive Committee. In the event of petition, such meeting shall be called not less than thirty (30) days after the Region Executive Committee received the membership petition.

Section 5: Notice

Each local unit and region officer shall be notified of the time and place of the annual or special meeting of the Region One House of Delegates by U.S. Mail, electronic communication, or by an official publication, that has been sent to every local unit and region officer at least sixty (60) days prior to the meeting. In the event the agenda includes bylaws change, the notice must be given to all local unit and region officers at least thirty (30) days prior to the meeting and shall include the name of the person of persons who submitted the proposed bylaws change and the wording of the proposed bylaws changes and the wording of the proposed bylaws change which will not be thereafter altered in subject substance.

Section 6: Quorum

A majority of the duly certified delegates who have been verified in attendance at the annual meeting of the Region House of Delegates or a special meeting of the Region House of Delegates, shall constitute a quorum for the transaction of business. The act of a majority of delegates present and voting at a meeting of the Region House of Delegates at which a quorum is present shall be the act of the Region House of Delegates, unless the act of a greater number is required by law or by these bylaws.

Section 7: Presiding Officer

The Region President shall preside at all meetings of the Region House of Delegates.

Section 8: Agenda

If an item has not been placed on the agenda of the Region House of Delegates, any member of the Region may file a request with the Region Secretary to be heard at a time to be designated by the presiding officer and shall be allowed to speak not more than five (5) minutes.

Article VI: Committees

Section 1: Standing Committees

The standing Committees of the Region may include:

- a) Nomination / Election
- b) Bylaws
- c) Membership
- d) Finance

Section 2: Duties of Standing Committees

The Standing Committees of the Region shall have the following duties and responsibilities:

- a) **Nomination / Election.** To receive all nominations for region officers, to propose a slate of candidates for the Region Executive Committee, and to recommend for approval by the Region Executive Committee the rules to govern the election of region officers at the House of Delegates. The Nominations/Elections Committee will make recommendations, if needed, for changes in the nominations and elections process to the Region Executive Committee.
- b) **Bylaws.** To present all proposed changes in the bylaws of the Region to the Region House of Delegates for consideration; to place the proposals in the proper wording for inclusion into the bylaws; to correct all grammatical errors; to combine proposals of like substance; to recognize authors of proposed amendments during the committee presentation to the Region House of Delegates; and to offer recommendations of the committee regarding the usefulness and propriety of each proposed amendment. The author of a proposed amendment shall have five (5) minutes to speak before the Region House of Delegates in defense of the change.
- c) **Membership.** To promote the growth of the Region by the development and implementation of recruitment programs and materials
- d) **Finance.** To create/propose annual Region budget in accordance with Region bylaws.

Section 3: Appointment

The members of Standing Committees shall be appointed from among Region members. A list of proposed Standing Committee appointments shall be submitted to the Region Executive Committee by the President after receiving nominations from local unit presidents or individual region members. The Region Executive Committee will make necessary changes and approve the appointments.

Section 4: Other Committees

The Region Executive Committee shall appoint, from among the Region members, such special committees as are considered necessary or desirable.

Section 5: Terms of Service

Each member of a committee shall serve for one year from the date of appointment, or until the duties of the committee are fulfilled, unless the committee shall be terminated sooner, or the member be removed or cease to qualify.

Section 6: Chairperson

One member of each committee shall be designated chairman by the Region President.

Section 7: Vacancies

Vacancies in any committee may be filled by appointment by the Region President.

Section 8: Quorum

A majority of the committee shall constitute a quorum. The act of a majority of the members present and voting at a meeting at which a quorum is present shall be the act of the committee.

Section 9: Rules

Each committee may adopt rules for its governance which are consistent with these bylaws.

Section 10: Limitations of Service on Committees

Members may simultaneously serve on up to two (2) Standing Committees, in addition to one (1) Special Committee.

Article VII: Contracts, Deposits, and Funds

Section 1: Contracts

The Region Executive Committee may authorize any officer or officers, agent or agents, of the Region, in addition to the officers so authorized by these bylaws, to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Region. Such authority may be general or confined to specific instances.

Section 2: Checks and Drafts

All checks, drafts, orders for the payment of money, notes or other evidences of indebtedness issued in the name of the Region shall be signed by such officer or officers, agent or agents of the Region in the manner determined by resolution of the Region Executive Committee. In the absence of such designation by the Region Executive Committee, the instruments shall be signed by the Treasurer and countersigned by any other Region officer. (Amended April 30, 2022)

Section 3: Deposits

All Region funds shall be deposited from time to time to the credit of the Region in such banks, (trust companies, or other depositories as the Region Executive Committee may select.

Article VIII: Books and Records

The Region shall keep: (1) correct and complete books and records of account; (2) minutes of its committee meetings, Region House of Delegates meetings and Region Executive Committee meetings; and (3) a listing of the names and addresses of all Region members and local unit officers. All books and records of the Region may be inspected by any member, his/her agent or attorney for any purpose at any time. The Region Executive Committee may require an audit or finance review by a professional biennially.

(Amended April 30, 2022)

Article IX: Miscellaneous Provisions

Section 1: Assistance

All local units that attend the Summit will receive assistance from the Region for each individual voting delegate that is present at the House of Delegates from the opening gavel to the closing gavel. The assistance that will be given to locals per delegate will depend on the ATPE Region budget as proposed by the Treasurer and approved by the Executive Board. Assistance will be paid / mailed out to the local units at the earliest possible opportunity.

(Amended 04/06/2019)

Section 2: Local Unit Assistance

All chartered local units with paid membership state dues, and whose membership is less than 200, shall receive assistance from the Region above the state assistance which shall be determined by the Executive Committee based on the remaining budget revenues for the year.

(Amended April 30, 2022)

Section 3: Procedure

Unless otherwise specifically provided, the proceedings of the Region and its local units shall adhere to standards of proceedings established in the Robert's Rules of Order, as the current edition now provides, or as it may be hereafter updated.

Section 4: Referendum Provision

A referendum of the membership on any issue may be called for by either of the following methods: (a) the Region House of Delegates may call for a vote of the membership on any issue by approving the form of the ballot by three fourths (3/4) majority of the full membership of the Region House of Delegates (b) any member of the Region may call for a vote of the membership on any issue of the question to be

voted upon by presenting a petition. The petition must contain the signatures of at least equal to ten (10) percent of the Region membership on February 1 of the immediate preceding year. Petitions must be presented to the Region Secretary in order to be certified. Any issue approved for a vote of the membership be either of the foregoing methods shall be put to the membership by the mailing or emailing of ballots to all members. Such ballots must be returned to the recipient as designated by the Executive Committee by the date as determined by the Executive Committee. The ballots shall call for a vote of "yes" or "no," or "for" or "against," the question being put. The result of the vote, including the number of votes cast, shall be announced as soon as possible.

(Amended April 30, 2022)

Article X: Amendments to Bylaws

Section 1: Authority to Amend

The bylaws may be altered, amended, or repealed and new bylaws may be adopted, by a three fifths (3/5) vote of the delegates present and voting at any meeting of the Region House of Delegates at which time a quorum is present. Proper notice of the intention to alter, amend, or repeal these bylaws must have been given in compliance with other provisions of these bylaws.

(Amended April 30, 2022)

Section 2: Submission Requirements

All proposed amendments to these bylaws shall be submitted in writing to the Executive Committee and shall be signed by the ATPE region member making the proposal, at least thirty (30) days prior to the announced date of the next Region House of Delegates meeting. The Executive Committee shall have the authority to recommend or not recommend any proposed amendment.

Section 3: Effective Dates of Adopted Bylaws

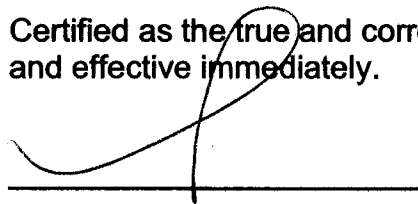
Unless otherwise notes, bylaws that are adopted by the Region House of Delegates are effective immediately.

Article IX: Fiscal Year

The Fiscal Year shall run concurrently with the state ATPE fiscal year as established in the State Association bylaws, Article XIV, Section 1 which currently runs August 1st to July 31st.

Certification and Signatures

Certified as the true and correct Bylaws of the Region as amended on April 30, 2022, and effective immediately.



Officer Name

President

Position

7/6/2022

Date

Norma Vega

Officer Name

Vice President

Position

6-11-2022

Date

Rene R. Zuy

Officer Name

Secretary

Position

07/06/2022

Date

Tula Fry

Officer Name

Treasurer

Position

07/06/2022

Date

M. E. ...

Officer Name

Director

Position

07/07/22

Date

Officer Name

Position

Date