ATPE Region 6 Bylaws

As of 4-2-16

Article I: Name and Purpose
Section 1: Name
This organization shall be known as the Association of Texas Professional Educators Region 6 (hereinafter referred to as "the Region").

Section 2: Purpose
The Region is organized to promote the purposes and guiding principles of the Association of Texas Professional Educators, as defined in the State Bylaws. The Region is organized for the following purposes: to provide a framework and organization for implementing the State Association's programs and objectives; to provide leadership in assisting ATPE local units within the Region; to implement the programs and objectives of the state and regional organizations; and, to assist in the promotion of items of concern to Region members. No part of the net earnings of the Region Association shall inure to the benefit of any private individual, except that reasonable compensation may be paid for services rendered to or for ATPE affecting one or more of its purposes.

Article II: Membership
Section 1: Boundaries
In accordance with Article VIII, Section 1 of the ATPE State Bylaws, the Region shall coincide with the boundaries established by the Texas Education Agency (TEA) for Education Service Center Region 6 in its Texas School Directory dated October 1979.

Section 2: Membership
As stated in the ATPE State Bylaws, ATPE members within the boundaries of a region are members of that respective regional organization. As such, persons who have paid the prescribed ATPE state membership dues for the current membership year, who educate or reside within the boundaries of the Region, and who have not otherwise had their state memberships suspended will be members of the Region.

Section 3: Membership Year
The membership year shall run concurrently with the state ATPE membership year as established in the state Association bylaws, Article III, Section 3. Currently the state membership year runs Aug. 1 through July 31 of the following year.

Section 4: Charter Procedures
Each regional organization will submit a copy of its duly adopted bylaws and its officer list, upon amendment, to the ATPE State Office.

Section 5: Voting Rights
All professional, associate, student teacher, college student and retired members of the Region shall be entitled to vote when a matter is submitted to such vote. The only voting rights accorded to the membership of the Region shall be to participate in a Region Assembly and in the election of a region director and region officers and to participate in referendums. No proxy voting shall be recognized.

ARTICLE III: REGION OFFICERS

Section 1: Region Officers

The officers of the Region shall be a President, a Vice President, a Secretary, a Treasurer, Immediate Past President, a Director and other officers deemed necessary and elected by the region. No two offices may be held simultaneously by the same person.

Section 2: Tenure/Term

(a) All officer terms of the region shall run concurrently with the state ATPE officer terms as established in the state Association bylaws, Article IV, Section 6. The ATPE state officer year currently runs from Aug. 1 through July 31 of the following year.

No officer, with the exception of the Director, may hold the same office for more than two years in succession, except that any person who assumes an office for the remainder of an existing term may be elected to a full term in the office immediately following his partial term.

(b) The Director shall serve a term of office as defined by the ATPE State Bylaws, Article VIII, Section 6.

Section 3: Qualifications

All region officers shall be members of the Region.

Section 4: Election

The Region Executive Committee shall appoint a Nomination/Election Committee to receive nominations of candidates for all offices except Immediate Past President, and including that of the Region Director. The President shall automatically succeed to the office of Immediate Past President. As determined by the Executive Committee, an election may be conducted at the annual Region Assembly, or by mail, e-mail or other means established by the Nomination/Election Committee, provided the election process, as described by these bylaws, is followed. Nominations must be requested from the Region membership at least sixty (60) days prior to the scheduled election date. Only nominations received at least forty-five (45) days prior to the date of the election shall be included by the Nomination/Election Committee on the list of the nominated candidates. Additionally, nominations may be submitted from the floor at the Region election site, or via write-in candidates in mail or e-mail elections. Thirty (30) day notice of the Nomination/Election Committee list of nominated candidates shall be given to the region members. The officers of the Region shall be elected annually by a plurality vote of the delegates present and voting during the regular annual meeting of the Region Assembly, or by a plurality vote of the delegates voting if the election is conducted by mail or e-mail. Each officer shall hold the office until his or her successor has been duly elected and has qualified.

Section 5: Removal

Any officer may be removed for cause by affirmative vote of two-thirds (2/3) of the Region Assembly, provided a notification indicating that there will be a vote on whether or not to remove an officer has been given to all members at least thirty (30) days in advance.

Section 6: Vacancies

An officer may resign by submitting a letter of resignation to the Region Executive Committee.

A vacancy in the office of President shall be filled by succession of the Vice President to the office of President for the remainder of the term. A vacancy in any other office, except that of

Region Director, may be filled for the unexpired portion of the term by an appointee of the Region Executive Committee.

A vacancy in the office of the Region Director will be filled in accordance with the terms outlined in the ATPE State Bylaws, Article V, Section 7.

Section 7: Duties
The officers of the Region shall have and shall exercise the duties outlined in the ATPE State Bylaws, Article VIII, Section 5.

ARTICLE IV: REGION EXECUTIVE COMMITTEE

Section 1: General Power
Subject to these bylaws and the overall policy directives of the Region Assembly, the affairs of the Region shall be managed by the Region Executive Committee.

Section 2: Region Executive Committee
The President, Vice President, Secretary, Treasurer, Immediate Past President and Director of the Region shall collectively constitute the voting members of the Region Executive Committee, and shall have duties as hereinafter described. The Executive Committee may not amend, alter or repeal the bylaws. Only the Region Assembly shall have that authority.

Section 3: Duties
The Region Executive Committee shall have and exercise the authority of the Region in the management of the Region. In addition, the Region Executive Committee shall have the following powers:

a) Determine annually the number of members and appoint members to all standing committees. From the committee members so appointed, the President shall have the authority to designate the chairman.
b) Appoint such special committees as considered necessary or desirable.
c) Require each Region officer, including the Region Director, and all committees to submit periodic and annual reports to the Region Executive Committee. Such reports shall be subject to such action as the Region Executive Committee may deem appropriate. Annual reports from standing committees shall be forwarded by the Region Executive Committee to the Region Assembly, and the Region Executive Committee shall have authority to present all others as appropriate.
d) Receive, review and present to the Region Assembly the annual report of the Treasurer and the auditor's annual report of financial matters of the Region. Following approval, the auditor's report shall be printed and distributed to each member of the Region Assembly at its annual meeting.
e) Have final authority in setting the annual budget of the Region.
f) Set the time and place of the annual, as well as any special, meetings of the Region Assembly and to approve the minutes of such meetings.
g) Set the Region policy not inconsistent with the policies established by the Region Assembly and the State Association.

Section 4: Presiding Officer
The Region President shall preside at all meetings of the Region Executive Committee.

Section 5: Meetings

The Region Executive Committee shall meet at least once annually, as determined by the Region President.

Section 6: Notice
Notice of any meeting of the Region Executive Committee shall be given at least ten (10) days prior to the meeting date by notice delivered personally, by U.S. mail or electronic mail to each Region Executive Committee member, including the Region Director, at his or her address as shown on the records of the State Association. If mailed, such notice shall be deemed to be delivered when deposited in the United States mail so addressed with postage thereon prepaid. In case of an emergency meeting, at least five (5) days verbal notice shall be given. Any Region Executive Committee member may waive notice of any meeting. The attendance of a Region Executive Committee member at any meeting shall constitute a waiver of notice to such meeting, except where a Region Executive Committee member attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened. Neither the business to be transacted nor the purpose of any meeting of the Region Executive Committee need be specified in the notice, or waiver of notice, of such meeting unless specifically required by law or by these bylaws.

Section 7: Quorum
A majority of the members of the Region Executive Committee shall constitute a quorum for the transaction of business. The act of a majority of the committee members present at a meeting at which a quorum is present shall be the act of the Region Executive Committee, unless the act of a greater number is required by law or by these bylaws.

Section 8: Attendance
A member of the Region Executive Committee who misses two (2) consecutive meetings without just cause, as determined by the Region Executive Committee, will be contacted by the President concerning the member's absence. Absence of the member at the following meeting shall result in an immediate vacancy.

ARTICLE V: REGION ASSEMBLY

Section 1: Duties and Responsibilities
The Region Assembly shall be the supreme policy-making, governing body of the Region, giving overall direction and mandating policy for the operations of the Region. In the event of conflict between action or policy of the Region Assembly and the Region Executive Committee, that of the Region Assembly shall prevail.

The Region Assembly shall:

a) Approve all changes in the bylaws of the Region;
b) Elect all officers of the Region unless said election is conducted in a manner in which all region members are provided a vote; and
c) Establish appropriate policies for the operations of the Region.

Section 2: Composition
The Region Assembly voting delegates will include each region member in attendance at the Region Assembly who has registered his or her name in the Region Assembly register as provided at the Region Assembly.

Section 3: Meetings

The Region Assembly voting delegates shall meet annually at the Region annual convention, which shall be held at a time determined by the Region Executive Committee. All members of the Region shall be entitled to attend meetings of the Region Assembly. Special meetings of the Region Assembly may be called by petition of one-third (1/3) of the persons eligible to participate in referendum or by majority vote of the Region Executive Committee. In the event of petition, such meeting shall be called not less than thirty (30) days after the Region Executive Committee received the membership petition.

Section 4: Notice
Each member of the region shall be notified of the time and place of the annual or special meeting of the Region Assembly by U.S. mail, electronic mail or by an official publication, in which such notice occupies a prominent position, that has been sent to every region member at least sixty (60) days prior to the meeting. The Region Executive Committee, or such of its members as might be empowered by the Region Executive Committee, shall prepare and publish an agenda for the meeting. In the event the agenda includes a proposed bylaws change, a thirty (30) day notice to all members of the wording of the proposed bylaws change shall be provided.

Section 5: Quorum
A majority of the duly certified delegates who have been verified in attendance at the annual meeting of the Region Assembly or special meeting of the Region Assembly shall constitute a quorum for the transaction of business. The act of a majority of delegates present and voting at a meeting of the Region Assembly at which a quorum is present shall be the act of the Region Assembly, unless the act of a greater number is required by law or by these bylaws.

Section 6: Term of Office
Unless otherwise specified herein, a delegate who serves in the annual Region Assembly shall continue in his or her office until a duly selected successor serves.

Section 7: Presiding Officer
The Region President shall preside at all meetings of the Region Assembly.

Section 8: Certification of Delegates
The Region Secretary shall be responsible for certifying and updating the names of the delegates in attendance at the Region Assembly.

Section 9: Agenda
If an item has not been placed on the agenda of the Region Assembly, any member of the Region may file a request with the Region Secretary to be heard at a time to be designated by the presiding officer and shall be allowed to speak not more than five (5) minutes.

ARTICLE VI: COMMITTEES
Section 1: Standing Committees
The Standing Committees of the Region may include:

a) Nomination/Election
b) Resolutions
c) Legislative
d) Bylaws
e) Membership
f) Services
g) Public Information

h) Minority and Diverse Population Recruitment

Section 2: Duties of Standing Committees
The Standing Committees of the Region shall have the following duties and responsibilities:

a) Nomination/Election. To receive all nominations for region officers, to propose a slate of candidates for the Region Executive Committee, and to recommend for approval by the Region Executive Committee the rules to govern the election of region officers. These rules are to be presented to the Region Executive Committee prior to the date necessary to give notice.
b) Resolutions. To review and/or propose resolutions to be considered by the Region Assembly.
c) Legislative. To research, draft, and promote legislation to be endorsed or opposed by the Region; to represent the Region in any activities involving legislation; and to monitor political activities that would affect the membership of the Region, the state Association or education in Texas.
d) Bylaws. To present all proposed changes in the bylaws of the Region to the Region Assembly for consideration; to place the proposals in the proper wording for inclusion into the bylaws; to correct all grammatical errors; to combine proposals of like substance; to recognize authors of proposed amendments during the committee presentation to the Region Assembly; and to offer the recommendations of the committee regarding the usefulness and propriety of each proposed amendment. The author of a proposed amendment shall have five (5) minutes to speak before the Region Assembly in defense of the change.
e) Membership. To promote the growth of the Region by the development and implementation of recruitment programs and materials.
f) Services. To design all region-sponsored programs involving services for the membership of the Region.
g) Public Information. To recommend to the Region Executive Committee methods that would increase public awareness of the association's goals, objectives and accomplishments.
h) Minority and Diverse Population Recruitment. To promote the growth of ATPE among urban-area educators, ethnic minorities, new teachers and student teachers by the development and implementation of recruitment programs and materials targeting these groups.

Section 3: Appointment
The members of Standing Committees shall be appointed from among Region members. A list of proposed Standing Committee appointments shall be submitted to the Region Executive Committee by the President. The Region Executive Committee will make necessary changes and approve the appointments.

Section 4: Other Committees
The Region Executive Committee shall appoint, from among Region members, such special committees as are considered necessary or desirable.

Section 5: Term of Service
Each member of a committee shall serve for one year from the date of appointment, or until the duties of the committee are fulfilled, unless the committee shall be terminated sooner, or the member be removed, or cease to qualify.

Section 6: Chairmen

One member of each committee shall be designated chairman by the Region President.

Section 7: Vacancies
Vacancies in any committee may be filled by appointment by the Region President.

Section 8: Quorum
Unless otherwise provided in the resolution of the Region Executive Committee designating a committee, a majority of the whole committee shall constitute a quorum and the act of a majority of the members present at a meeting at which a quorum is present shall be the act of the committee.

Section 9: Rules
Each committee may adopt rules for its own governance not inconsistent with these bylaws or with rules adopted by the Region Executive Committee. All recommendations for implementation of programs will be the responsibility of the Region Executive Committee unless these bylaws specify action by the Region Assembly.

Section 10: Limitation of Service on Committees
No member of the Region may simultaneously serve on more than two (2) committees of the Region, whether standing or special.

ARTICLE VII: CONTRACTS, CHECKS, DEPOSITS AND FUNDS

Section 1: Contracts
The Region Executive Committee may authorize any officer or officers, agent or agents of the Region, in addition to the officers so authorized by these bylaws, to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Region. Such authority may be general or confined to specific instances.

Section 2: Checks and Drafts
All checks, drafts, orders for the payment of money, notes, or other evidences of indebtedness issued in the name of the Region shall be signed by such officer or officers, agent or agents of the Region in the manner determined by resolution by the Region Executive Committee. In the absence of such designation by the Region Executive Committee, the instruments shall be signed by the Treasurer and countersigned by the President or Vice President of the Region.

Section 3: Deposits
All Region funds shall be deposited from time to time to the credit of the Region in such banks, trust companies or other depositories as the Region Executive Committee may select.

ARTICLE VIII: BOOKS AND RECORDS

Books and Records
The Region shall keep:

1) Correct and complete books and records of account;
2) Minutes of its committee meetings, Regional meetings, Region Assembly, and Region Executive Committee meetings; and
3) A listing of the names and addresses of all Region members and local unit officers.

All books and records of the Region may be inspected by any member or his agent or attorney for any proper purpose at any reasonable time.

ARTICLE IX: FISCAL YEAR

Section 1: Fiscal Year

The fiscal year shall run concurrently with the state ATPE fiscal year as established in the state Association Bylaws, Article XIV, Section 1. Currently the state fiscal year runs Aug. 1 through July 31 of the following year.

ARTICLE X: MISCELLANEOUS PROVISIONS

Section 1: Rebates

Rebates received from the State Association may be used for expenses deemed appropriate by the Region Executive Committee and/or the Region Assembly.

Section 2: Procedure

Unless otherwise specifically provided, the proceedings of the Region and its local units shall adhere to standards of procedure established first in the State ATPE bylaws and second in *Robert's Rules of Order*, as the current edition now provides, or as it may be hereinafter updated.

Section 3: Referendum Provision

a) A referendum of the membership on any issue may be called for by either of the following methods:

1) The Region Assembly may call for a vote of the membership on any issue by approving the form of the ballot by a three fourth (3/4) majority of the attendees of the Region Assembly.
2) Any member of a participating chapter may call for a vote of the membership on any issue by gathering signatures on petitions setting out the exact wording of the question to be voted upon; the petitions must contain signatures of individual members of participating chapters totaling a number at least equal to ten percent (10%) of the membership of all participating chapters combined as of February 1st of the immediate preceding year. Petitions must be presented to the Region Secretary on or before March 1 in order to be certified.

b) Any issue approved for a vote of the membership by either of the foregoing methods shall be put to all members of the participating chapters by the mailing of ballots to all members by April 1. Such ballots must be returned postmarked by May 1 and received by May 7. 1st and received by the Region Secretary by May 7th. The ballot shall call for a vote of "yes" or "no", or "for" or "against", the question put. The result of the vote, including the number of votes cast, shall be announced as soon as possible.

ARTICLE XI: AMENDMENTS TO BYLAWS

Section 1: Authority to Amend

These bylaws may be altered, amended or repealed, and new bylaws may be adopted, by a three-fifths (3/5) vote of the delegates present and voting at any meeting of the Region Assembly at which time a quorum is present, provided proper notice of the intention to alter, amend or repeal these bylaws, or to adopt new bylaws at such meeting, has been given in compliance with other provisions of these bylaws.

Section 2: Submission Requirements
All proposed amendments to these bylaws shall be submitted to the Region Executive Committee in writing and signed by the ATPE region member making the proposal at least forty-five (45) days prior to the announced date of the next Region Assembly.

Section 3: Effective Dates of Adopted Bylaws
Unless otherwise noted, bylaws that are adopted by the Region Assembly are effective immediately.

Certification and Signature
Certified as the true and correct bylaws of the Region, as amended and adopted on _____, and effective immediately. This certification executed on the _____ day of _____, _____.

Region President — Date: 4/30/16

Region Vice President — Date: 4/30/16

Region Secretary — Date: 4-30-16

Region Treasurer — Date: 4/30/16

Proposed bylaws amendment

Amend to read:

Article X: Miscellaneous Provisions

Section 4: Dissolution

Upon termination or dissolution of the region, whether mandated by action of the Board of Directors or through voluntary action taken by the region, any assets of the region (including monies, physical assets and records) lawfully available for dissolution shall become property of the state association and shall promptly be returned to the state office.

Amended and adopted on April 13, 2019 and effective immediately.

A B Bailey 4/13/19
Region President Date

Judi Thomas 4/13/19
Region Vice President Date

Donna Ward 4/13/19
Region Secretary Date

Lori G. Mitchell 4/13/19
Region Treasurer Date

Reg 6
7/30